



**MINUTES FOR THE
REGULAR BOARD OF REGENTS MEETING
NORTHERN MARIANAS COLLEGE**

Tuesday, November 24, 2015
8:20a.m

Call Meeting to Order

Roll Call

Board Members: Regent Juan T. Lizama, Chair; Regent Michaela U. Sanchez; Regent Cynthia I. Deleon Guerrero; Regent Elizabeth D. Rechebei, Ed.D; Regent Maria (Malua) Peter; Regent Frank M. Rabauliman

NMC Staff & Faculty: President Hart; Helen B. Camacho (Recorder)

Board Legal Counsel

Jesus C. Borja

Review and Adoption of Agenda

BOARD ACTION: Regent Peter motioned to adopt the agenda and seconded by Regent Sanchez. All members voted yes, the motion passed.

Review and Adoption of Minutes

1. May 22, 2015 and continued May 26, 2015 – Regular Meeting
2. June 25, 2015 – Special Meeting
3. July 24, 2015 – Regular Meeting
4. September 22, 2015 – Regular Meeting
5. October 01, 2015 – Special Meeting

BOARD ACTION: Regent Sanchez motioned to adopt the all the minutes with the exception of the May 22, 2015 Regular meeting minutes and seconded by Regent Peter. All members voted yes, the motion passed.

Public Comment Period: Individuals may orally testify on items on the agenda during the Public Comment Period. Written testimony is also accepted. Testifiers are requested to limit their testimony to five (5) minutes.

None.

Chairperson's Report

Chairperson Lizama provided an update. He attended the ACCT Conference in San Diego with Regent Sanchez and President Hart. Chair Lizama encouraged the members to attend future events.

Reports and Action from Standing Committees:

Program Committee Report

Regent Sanchez provided a report from the committee meeting held on Monday, November 23, 2015 (handout provided).

For the record, Regent Rabauliman arrived at 9:00a.m. Chairperson Lizama recognized his attendance.

Policies being brought back for review with no amendments – Reaffirm
Changing Polices – Amend and Approve

President Hart will bring Board Policy No. 1008 – Formulation, Adoption, Amendment Bylaws at its next meeting.

Personnel Committee Report

Regent Deleon Guerrero, Chair of the committee provided a report (handout provided). She noted some highlights from the meeting held on Monday, November 23, 2015 as follows:

- Board Policy 5010 – General (Legal counsel feedback)
- Concerned about procedure 5010.1 Employment Contracts
- No action taken from the committee meeting.

Fiscal Committee Report

Regent Rabauliman, Chair of the committee provided a report (handout provided). He highlighted the following:

- Board Policy No. 2007 – Naming Building
- Board Policy No. 4001 – Residency Classification
- Board Policy No. 7001 – Audit
- Board Policy No. 7003 – Financial Accounts
- Board Policy No. 7004 – Reimbursement Expenses
- Board Policy No. 7011 – Accounting
- Board Policy No. 7012 – Tuition and Fees
- Draft Audit and Operations Committee
- Draft Finance and Facility Committee
- Board Policy No. 7006 – Travel
- FY2015 Audit Planning
- Draft 2016 Fiscal and Finance Committee Work Plan

AdHoc Committee Report

No Report.

Chairperson Lizama called for a short break at 9:20a.m. Break ended and Chairperson Lizama called the meeting back to order at 9:34a.m.

EXECUTIVE SESSION

BOARD ACTION: Regent Sanchez motioned to go into executive session 9:34a.m. and seconded by Regent Peter. All members voted yes, the motion passed. Executive session ended at 11:19a.m. Chairperson Lizama called the meeting back to order and indicated that no actions were taken. Chairperson Lizama noted that Regent Deleon Guerrero, Personnel Committee Chair was tasked to Chair the BOR Executive Committee to begin discussions and in also coming up with recommendations essentially to formulize a resolution for purposes of a

search committee for a president. The board will take this matter up at its Regular meeting in January 2016.

OLD BUSINESS

Board Policies for Consideration (Third Reading)

Board Policy No. 2007 – Building Naming Policy

Regent Rabauliman indicated that the committee decided to table this policy for its next meeting. The college will incorporate the legal opinion provided by Counsel Borja dated November 16, 2015.

Board Policy No. 4001 – Residency Classification

BOARD ACTION: Regent Rabauliman motioned to adopt this policy and seconded by Regent Peter. All members voted yes, the motion passed.

NEW BUSINESS

Pacific Circle Consortium - Commemorative Resolution

BOARD ACTION: Regent Rabauliman motioned to adopt the Commemorative Resolution and seconded by Regent Peter. All members voted yes, the motion passed.

FEMA final report and its impact on NMCs Facilities Master Plan

Dean Dave Attao provided a status update (handout provided) on the draft Facilities Master Plan for NMC. He outlined the current status and future plans for the college. Two proposals were given.

BOARD ACTION: Regent Rechebei motioned to go with the new and seconded by Regent Rabauliman. Discussion: If we go with the new, would that require a new FMP with a cost. All members voted yes, the motion passed.

Draft NMC Board of Regents Policy Review Calendar (2014-2019)

No action.

Chairperson Lizama excused himself from the meeting at 12:10p.m. He had to leave for personal reasons.

Nursing Program Presentation

Ms. Rosa Tudela, RN Department Chair provided a power point presentation. She provided the current statistics for NMCs Nursing Program for AY2013-2014 & 2014-2015. Ms. Tudela also shared some of the programs highlights and activities for the year. Ms. Tudela concluded her presentation.

Lunch break called at 1:00p.m. Break ended at 1:25p.m. and Regent Sanchez, acting chairperson called the meeting back to order. All five members were present.

NMC EXECUTIVE REPORTS

Legislative Updates

Frankie M. Eliptico, External Relations Director provided a report (handout provided). He presented a tracking sheet of all the legislations that have been introduced and those that he's been tasked to draft. He talked about pending bills that are board related one of them being the Higher Ed Commission bill. Frankie will draft the letter.

WASC Accreditation Update

Amanda Allen, Accreditation Liaison Officer provided a status update on ongoing accreditation matters. Handouts provided.

Chief Financial Officer Report

Tracy M. Guerrero, CFO provided a status report of the college's financial status. The board wants a policy on surplus funds.

President's Report

President Hart provided a monthly update report for November 24, 2015 (handout provided).

Upcoming Board Activities

Upcoming Events / Activities

BOR Retreat

Suggested: Jan 07 (Thurs) – **Committee Meetings**

March 10 (Thurs)

May 20 (Friday)

ADJOURNMENT

BOARD ACTION: Regent Peter motioned to adjourn the meeting and seconded by Regent Rechebei. All members voted yes, the motion passed. The meeting ended at 3:01p.m.